



ALPHACERT
NORWAY

ISO/ IEC 17021-1:2015

CERTIFICATION MANAGEMENT SYSTEM

USE OF LOGO

(PROCEDURE)

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Document No.: P/07	Revision No. 00	Update Date: 09/10/2020

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1. PURPOSE

The purpose of this procedure is to establish, implement and maintain the system to ensure that ALPHACERT has applied controls to use of certification marks, logos and accreditation symbols.

2. SCOPE

This procedure is applicable to all certification schemes for which ALPHACERT provides services.

3. TERMS AND DEFINITIONS

Accreditation Symbol

A logo issued by Accreditation body to be used by accredited Certification bodies to indicate their accreditation status.

Certification Logo

A logo issued by Certification body to be used by certified clients to indicate their certification status.

All applicable as defined in clause 3 of manual.

4. PROCEDURE

4.1 DISPLAYING ACCREDITATION SYMBOL

It is responsibility of Quality manager to identify requirements and ALPHACERT shall display the symbol in suitable form and color as established in symbol.

Accreditation Symbol Shall not be used anywhere other than accredited certificates.

4.2 INTERNAL DOCUMENTATION

ALPHACERT shall display Accreditation symbol only on the reports and/ or certificate that contains results from accreditation scope.

If the reports contain any interpretations or opinions outside the scope of accreditation, it shall be visibly define that expressed interpretations or opinions are outside the scope of accreditation.

ALPHACERT shall use the report formats with ALPHACERT logo and Accreditation logo. The Accreditation logo shall not be presented in more prominent way than ALPHACERT logo.

The Certificate and report formats used for accredited and non-accredited will be segregated and will be under the custody of department supervisor.

If ALPHACERT certificates and reports contains subcontracted test results with in its scope accreditation these results will be clearly identified as being subcontracted.

An accredited test will be sub contracted to only accredited lab for the scope of works and ALPHACERT will obtains permission from the client for this subcontracting process.

Suspension/ Withdrawal of Accreditations: In case of suspension or withdrawal of accreditation scope, ALPHACERT shall immediately stop displaying accreditation logo in their certificates/ reports.

4.3 USE OF ACCREDITATION SYMBOL ON ADVERTISING MATERIAL/PUBLICITY

ALPHACERT shall not use accreditation logo in any advertising/ publicity material like Business cards, quotations etc.

4.4 USE OF CERTIFICATION LOGO BY CERTIFIED CLIENT

5. REFERENCES

- Write here Applicable Schemes
- ISO/ IEC 17021-1:2015
- Accreditation Body's requirements

6. RECORDS

6.1 Nil